

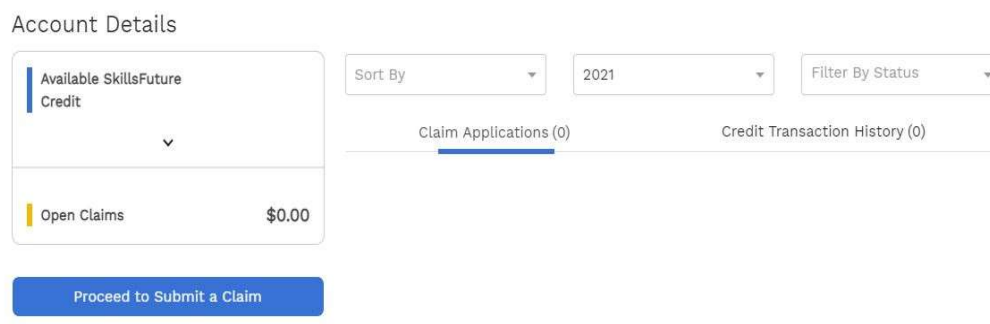
Skillsfuture Credit Claim Steps

Claims need to be submitted BEFORE the first day of the course

- Log in to <https://www.myskillsfuture.gov.sg/content/portal/en/index.html> using your SINGPASS account.
- At the top right hand corner, please select according to the picture below.



- Select **Proceed to Submit Claim**.



- At the **'Training Provider'** box as shown below, please type in **'Singapore Red Cross Society'**.
- Select the course that you will be attending.

Select a course

Search by Course Name/Ref No.

6 course(s) found

BCLS+AED Instructor Course
 Course code: TGS-2019501529
 Training Provider: SINGAPORE RED CROSS SOCIETY

Course Support Period(s):
 26/04/2021 to 23/04/2023

Child First Aid Course (CFA)
 Course code: TGS-2020500066
 Training Provider: SINGAPORE RED CROSS SOCIETY

Course Support Period(s):

- Please enter the **'Payment Details'** accordingly.

Provide Course Payment Details and Supporting Documents

Payment Details *

Note:
'Fee Payable by You' only includes
 (a) Course fee
 (b) Assessment fee
 (c) Certification fee for approved online courses
 (d) GST imposed on (a) to (c).

Please submit the nett fee (after deducting any subsidies/grants).

Under **'Amount of Credit to claim'**, please submit the SkillsFuture Credit amount you would like to claim.

Fee Payable By You (Including GST)

S\$

Please refer to your invoice and include the total fees for components (a) to (d) specified above.

Amount Of Credit To Claim

S\$

Please enter a claim amount equal or lesser than the amount entered in 'Fee Payable By You'.

- **'Fee payable by You' & 'Amount of credit to claim' MUST be the same amount.**

Example:

Course fee for SFA+AED: \$185(b/gst) / \$197.95(aft/gst)

Approved grant: \$92.50

Nett fee (include gst): \$105.45

Upload Supporting Documents *

Please submit official invoices/ receipts as supporting documents.

Where payment details are available only in a foreign currency in the invoices/ receipts, please also provide your credit card or bank statement showing the Singapore Dollar equivalent paid



0 KB/5MB

Review & Submit

Course Details

Course Title	Course Code	Training Provider
Standard First Aid (for NROC Coaches)	TGS-2021010208	SINGAPORE RED CROSS SOCIETY

-‘Upload’ the invoice that you have received from us via email.

-‘Review’ to confirm that the details are keyed in correctly and ‘submit’.

At the end of the claiming process, remember to screenshot or print screen the ‘Claim ID’ number. Email to the admin course in-charge (refer below) based on the course venue and training.admin@redcross.sg.

Admin Course In-charge

SRCA@Atrium – Ms Khairani Kamil
Email: khairani.kamil@redcross.sg

SRCA@Westgate – Mr Daniel Tan
Email: Daniel.tan@redcross.sg

SRCA@Redcross House/Tanjong Pagar – Ms Maisarah Said
Email: Maisarah.said@redcross.sg

THANK YOU! 😊