



INVITATION TO TENDER

**APPOINTMENT OF VENDOR FOR THE IT INFRASTRUCTURE AND CCTV
REFRESH FOR THE RED CROSS HOME FOR THE DISABLED**

(SRCS/ITT/2026/001)

16 JANUARY 2026

IMPORTANT NOTES FOR THE TENDER

1. Tender Briefing (Optional): **Friday, 23 January 2026, 10.00am**
2. Vendors may RSVP via email to tender.enquiry1@redcross.sg by **Thursday, 22 January 2026, 4:00pm** in the following format:
 - Email subject header: **“RSVP 23/1/26: Appointment of Vendor for the IT Infrastructure and CCTV Refresh for the Red Cross Home for the Disabled [COMPANY NAME]”**
 - Email must include a copy of **business card** and a duly completed **Form 5**. Form 5 can be found at the end of this document under the Prescribed Forms section
3. Meeting Location: **Red Cross Home for the Disabled (8 Lengkok Bahru, #04-01 Family Link @, Singapore 159052), Level 8 function hall**
4. Vendor to provide a **full itemized breakdown** of cost/pricing
5. Tender closing date: **Friday, 6 February 2026, 5:00pm**
6. Request for floorplan must be accompanied by a duly signed NDA Form (Form 5 of the prescribed forms below)
7. Vendors may write in to tender.enquiry1@redcross.sg to request for floor plans of the planned CCTV coverage.

Tender bids must be submitted via TenderBoard

16 January 2026

To the Tenderer,

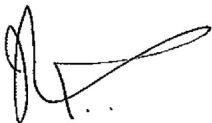
Dear Sir/Mdm,
Tender Ref no. SRCS/ITT/2026/001

INVITATION TO TENDER: APPOINTMENT OF VENDOR FOR THE IT INFRASTRUCTURE AND CCTV REFRESH FOR THE RED CROSS HOME FOR THE DISABLED

1. Singapore Red Cross Society (SRCS) invites Tender Offers for the goods and/or services described in detail in the Requirement Specifications and on the terms set out in the Tender Documents as a whole.
2. This Invitation to Tender (ITT) comprises the following Tender Documents:
 - Letter of Invitation
 - Tender Information
 - Prescribed Forms (Forms 1 to 5)

The Tender Documents will be made available from **Friday, 16 January 2026**, at SRC's website: <https://www.redcross.sg/tenders.html> and on www.TenderBoard.biz

3. Tender Offer must be submitted in accordance with Section 6 of Tender Information. Tenderers must submit their Tender Offers by the Closing Date, which is **5.00pm on Friday, 6 February 2026**. Late or incomplete submissions will be disqualified.
4. There will be an optional Tender Briefing on **Friday, 23 January 2026, 10.00am**. Venue will be at Red Cross Home for the Disabled (8 Lengkok Bahru, #04-01 Family Link @, Singapore 159052), Level 8 function hall. Vendors are to wait at the venue to take attendance. Please RSVP your attendance in accordance with Section 10 of Tender Information.
5. Vendors who wish to attend the tender briefing will be required to register interest by sending an email to tender.enquiry1@redcross.sg with subject header: , **"RSVP 23/1/26: APPOINTMENT OF VENDOR FOR THE IT INFRASTRUCTURE AND CCTV REFRESH FOR THE RED CROSS HOME FOR THE DISABLED [COMPANY NAME]"** by Tuesday, 20 January 2026, 5.00pm, , with the documents below:
 - a. Portfolio of similar works done
 - b. Duly Signed Copy of Form 5 (NDA Form)
 - c. Copy of business card (front and back).
6. All Q&A will be uploaded onto www.TenderBoard.biz. Please login to view the Q&A.
7. Singapore Red Cross Society does not bind itself to accept the lowest or any Tender Offers, and reserves the right to accept the offer in whole or in part.



Benjamin William
Secretary General/CEO
Singapore Red Cross Society

TENDER INFORMATION FORM

APPOINTMENT OF VENDOR FOR THE IT INFRASTRUCTURE AND CCTV REFRESH FOR THE RED CROSS HOME FOR THE DISABLED

1. Introduction

The Red Cross Home for the Disabled (RCHD) seeks to refresh its existing CCTV system with integrated Network Video Recorder (NVR) and Video Analytics (VA) capabilities, including associated cabling works. This initiative aims to enhance operational efficiency, resident safety, and regulatory compliance in line with requirements set out by the National Council of Social Service (NCSS) and the Ministry of Social and Family Development (MSF).

This refresh supports the latest requirements announced by MSF and passed in Parliament as part of ongoing efforts to improve the quality of care and protection for residents in Social Residential Homes (SRHs). NCSS and MSF are providing transition support packages that include one-off funding to upgrade safety and monitoring infrastructure, of which CCTV enhancement is a key component.

The upgraded system will enable staff to monitor residents effectively and respond promptly to incidents through clearer visibility, intelligent detection, and improved evidence capture. It also supports the Singapore Red Cross Society's broader objectives of enhancing digital transformation, safety and operational transparency across its facilities.

2. Background

The current CCTV infrastructure relies on legacy cabling which is more than a decade old and lacks video analytics capabilities which is a requirement by Social Residential Homes Act (SRHA). Although some cameras have been replaced, the core wiring and system architecture remain outdated, resulting in limited performance and functionality.

To address these limitations, the project will include:

- removal of old and unused cabling
- replacement and labelling of all new network, AP, and CCTV cables
- redesign of the cabling structure to support high-bandwidth VA traffic
- implementation of infrastructure supporting advanced NVRs and AI-based analytics

This refresh will modernise RCHD's surveillance systems, ensure compliance with MSF and NCSS requirements and strengthen operational resilience.

3. Scope of work

The appointed vendor shall supply, install, configure, test, commission and hand over a fully operational CCTV and VA system. The system must include all required hardware, software, cabling, storage, licensing, accessories, and services necessary to meet the requirements outlined in this document. The vendor shall conduct a full site survey and propose the number of cameras, NVRs, storage capacity, cabling and accessories required to achieve full coverage.

3.1. CCTV Coverage and Placement

The CCTV system must provide comprehensive surveillance coverage across the facility to support safety monitoring and regulatory compliance. Coverage must ensure visibility of all critical operational and interaction points.

Coverage shall include, at minimum:

- entrances and exits (including emergency exits)
- communal areas such as recreation, activities, holding rooms, Multi-Purpose Hall (MPH), garden, Fire Refuge Area (FR) and corridors
- isolation, medication, therapy, sensory and calming rooms
- sleeping areas for residents
- staircase and stairwell entrances
- areas where resident–staff interactions occur

3.2. CCTV and IP Camera Requirements

The cameras installed shall meet minimum performance and environmental standards to ensure reliable image capture and system resilience.

Minimum specifications include:

- dome or PTZ camera type
- 1080p resolution (1920×1080) or higher
- 25–30 fps frame rate
- 2.8–8mm varifocal lens or equivalent
- day/night capability with infrared support
- operating temperature 5°C–55°C
- humidity tolerance 0–99%
- H.265 encoding
- IEEE 802.1X and HTTPS support

3.3. Audio Capability

Cameras supplied must include built-in audio capture capability or audio input support. However, audio recording and monitoring shall be disabled by default. Activation of audio recording will require written approval from RCHD management and compliance with applicable regulatory requirements. Signage responsibility remains with RCHD.

3.4. Video Management System and Video Analytics

The system shall include a Video Management System (VMS) and Video Analytics functions to support monitoring, incident review and reporting. The VMS must provide reliable storage, retrieval and management of recorded footage.

Key capabilities include:

- enterprise-grade surveillance storage (HDD/SSD)
- RAID 5 or equivalent redundancy
- real-time monitoring and playback
- incident search by type, severity and date
- digital zoom, trimming, and timestamping
- optional live incident replay
- reporting dashboards with trend analysis and cross-filtering

3.5. Video Analytics Functions

The VA solution shall support intelligent detection capabilities to enhance safety oversight.

Minimum functions include:

- fall detection in communal areas
- intrusion detection in sensitive zones
- aggression detection
- anti-tampering module that ensures cameras and sensors are functioning optimally by triggering alerts if views are blocked or cameras are out of focus.

The system must capture pre- and post-event imagery, log incidents with metadata, and provide face masking functionality when exporting footage.

The systems must send out real-time alerts such as system notifications, emails or SMS, triggered by pre-defined video events based of the VA functions mentioned above

The systems must send out real-time alerts such as system notifications, emails or SMS when hardware malfunctions, communication is disrupted.

3.6. Storage and Retention Requirements

The system shall provide a minimum of 90 days of recorded footage and associated metadata. Storage deployment shall default to on-premises infrastructure. The system must support cloud storage as an optional capability subject to RCHD approval. Vendors can optionally suggest cloud storage pricing as an option.

3.7. Infrastructure and Cabling

The vendor shall refresh cabling to support the upgraded CCTV system. This includes:

- removal of unused and redundant cabling

- installation and labelling of new cables
- provision of network infrastructure necessary to ensure secure and reliable transmission of video footage, including switches, racks

3.8. Security and Access Control

The system must incorporate security measures to protect data confidentiality, integrity and access, as well as comply with IMDA Personal Data Protection requirements.

Requirements include:

- encryption in transit and at rest
- MFA/2FA for administrative access
- role-based access control
- secure credential management
- session timeout and brute-force protection
- blocked access after multiple login attempts

A tiered access model shall apply:

- authorised operational staff may access live viewing
- playback of unmasked footage is restricted to authorised senior personnel with logged access
- exported footage must support masking unless required by law enforcement

3.9. Maintenance and Support

The vendor shall provide maintenance and support services to ensure continued system performance and cybersecurity. This includes preventive and corrective maintenance, firmware and software updates, and security patches.

Quarterly reports shall be provided, covering:

- updates and patches applied
- incidents and resolutions
- backup restoration test results
- performance statistics
- recommendations for improvement

Service Levels

Minimum service levels apply as follows:

- critical faults: 2-hour response, 24-hour resolution
- non-critical issues: 1 business day response, 3 business days resolution

The vendor shall maintain a ticketing system and provide monthly SLA reporting.

3.10. Backup, Recovery and Disaster Recovery

The vendor shall implement backup processes covering retained footage and perform quarterly restoration tests. In the event of downtime, critical services must be restored within four hours and full system functionality within 24 hours, excluding approved maintenance.

The backup process could be a local and/or cloud based solution, and should include all the footage (up to 90 days), as well as the metadata generated from the analytics.

3.11. User Acceptance Testing (UAT)

The vendor shall prepare a UAT plan to verify that the system meets functional, performance and security requirements. All critical and major issues must be resolved prior to acceptance.

3.12. Training and Handover

Training shall be provided to RCHD personnel to ensure competent system operation. This includes:

- understanding CCTV, NVR and VA functions and limitations
- basic troubleshooting
- provision of documentation and recordings of training sessions

3.13. Documentation

The vendor shall provide:

- system architecture and configuration documentation
- backup and restoration records
- Root Cause and Future Action reports for incidents

4. **Timeline**

RSVP for Optional tender briefing	by Thursday, 22 January 2026, 4:00pm	RSVP via email to: tender.enquiry1@redcross.sg (with subject header: “RSVP 23/1/26: Appointment of Vendor for the IT Infrastructure and CCTV Refresh for the Red Cross Home for the Disabled [COMPANY NAME]”) Please submit a scanned copy/photo of your business card and a duly-signed copy of Form 5: Non-Disclosure Agreement
Tender Briefing (Optional)	on Friday, 23 January 2026, 10.00am	Red Cross Home for the Disabled 8 Lengkok Bahru, #04-01 Family Link @, Singapore 159052 Level 8 Function Hall

Submission of tender proposal	by Friday, 6 February 2026, 5:00pm	Only Online Submission via www.TenderBoard.biz (Vendors to sign-up for a free account)
Clarification &/or Presentation of Proposals	10 or 11 Feb 2026, 10:00am	Shortlisted Vendors will be notified by 9 Feb 2026, and may be asked to present their proposals before a Panel on 10 or 11 Feb 2026.
Appointment of vendor	End Feb 2026	

5. Conditions of Tender Submission

- 5.1. Interested parties are required to attend the Tender Briefing as outlined in Section 4 above.
- 5.2. Proposals from tenderers who do not attend the briefing session will not be considered.

6. Submission of Tender Offer

- 6.1. Tenderers must submit their Tender Offers in accordance with the following mode of submission:

All proposals must be submitted by **Friday, 6 February 2026, 5:00pm** to SRCS via online submission. Late submission will not be accepted for this tender.

- 6.2. The following documents must be submitted:
 - (a) CCTV/NVR/VA Specification Documentation
 - (b) CCTV/NVR/VA Architecture Proposal
 - (c) Development and Implementation Roadmap/Timeline
 - (d) Detailed breakdown of deliverables (refer to Form 3)
 - (e) Draft Contractual Agreement (if available)
 - (f) All Prescribed forms.
 - (g) ACRA Bizfile

- 6.3. Late submissions will not be accepted.

7. Conditions of Contract

- 7.1. The successful Vendor will have to adhere to the conditions of contract as stipulated, including adherence to a penalty clause.
- 7.2. If the Vendor fails to complete the performance of Services or supply of Products by the date(s) and schedule specified in this Contract, SRCS shall have the right to:
 - (a) Cancel all or any part of such Services or Products from this Contract without compensation to the Vendor and to obtain the same (including similar or

equivalent products and services in the case where the exact products and services are not available) from other sources and all increased costs incurred shall be deducted from any monies due or to become due to the Vendor or shall be recoverable as damages; or

(b) Deduct from any money due or to become due to the Vendor or require the Vendor to pay a sum calculated at the rate of **10%** of the Contract Price for each occurrence of postponement or cancellation (by the Vendor) of the services as liquidated damages.

7.3. The Contract will be valid until successful completion of the project, commencing from the initial validity date upon the signing of the Contract by both parties. If a retainer/maintenance/licensing agreement is to be included, its validity may last until 5 years after the commencement of the project. An extension may be granted for an additional period of 2 months, subject to both parties agreeing to a new contract in writing.

7.4. SRC is not obliged to implement submitted proposals in their entirety, but may opt only for selected elements, which will be confirmed upon further discussion with the successful vendor prior to the contract-signing.

8. Evaluations

8.1. Vendors' submitted proposals shall be evaluated against the following criteria:

Evaluation Area	Description
CCTV/NVR/VA Proposal and Presentation Website Mockup and Presentation	Vendor shall prepare and present a CCTV/NVR/VA Architecture demonstration of their proposed direction, specification and VA use case and demonstration of VA capabilities. The VA capabilities must include: <ul style="list-style-type: none"> ● Intrusion detection ● Fall detection ● Aggression detection Vendor need to demonstrate upon event happens, how the alerts are notified to staff and senior management. Export of video with an option to mask certain users.
Project Timeline and Delivery Capability	Ability of the vendor to meet SRC's desired timeline and milestones, including design, testing, and deployment phases. Proposed project plan should demonstrate a realistic schedule with clear dependencies and resource allocation.
Vendor Track Record and Experience	Proven experience in similar large-scale website revamp projects, particularly for non-profit, government, or educational institutions. References, case studies, and examples of previous work should be provided to demonstrate capability and reliability.

Price Competitiveness (Development and Maintenance)	Cost-effectiveness of the proposed pricing for both development and annual maintenance phases, in relation to scope, deliverables, and quality. Price will be considered as one factor among the overall value proposition. (NB: Singapore Red Cross is not obliged to award the tender to the lowest-priced proposal.)
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9. Payment

- 9.1. Payment Milestone 1 - 10% of Contract Price, shall be made to the successful tenderer within **thirty (30) days** from the initial signing of contract AND provision of the first invoice.
- 9.2. Payment Milestone 2 - 40% of Contract Price, shall be made to the successful tenderer within **thirty (30) days** upon agreed mid-point completion of the project with SRCS sign-off AND provision of the second invoice.
- 9.3. Payment Milestone 3 - 40% of Contract Price, shall be made to the successful tenderer within **thirty (30) days** upon completion of project with SRCS sign-off after User Acceptance Test AND provision of the third invoice.
- 9.4. Payment Milestone 4 - 10% of Contract Price, shall be made to the successful tenderer within **thirty (30) days** upon completion of all necessary safety tests (VAPT etc) with SRCS sign-off after User Acceptance Test AND provision of the fourth invoice.

10. Contacts

- 10.1. For enquiries on the tender requirements or to RSVP for the Tender Briefing session, please send an email to **tender.enquiry1@redcross.sg** :
 - All answers to enquiries will be published on **www.TenderBoard.biz**. Please sign up for a free account and login to view the Q&A.
 - RSVP via email to: **tender.enquiry1@redcross.sg** (with subject header: **“RSVP 23/1/26: APPOINTMENT OF VENDOR FOR THE IT INFRASTRUCTURE AND CCTV REFRESH FOR THE RED CROSS HOME FOR THE DISABLED [COMPANY NAME]”**)

PRESCRIBED FORMS (FORMS 1 TO 5)

Form 2

OFFER	
To: Singapore Red Cross Society ("SRC") 15 Penang Lane, Singapore 238486	Tender No: SRCS/ITT/2026/001
Name of Vendor:	
UEN:	
Address:	

1. We, _____ (Company Name) hereby offer and undertake on the acceptance of this Tender Offer to supply goods and/or services as specified under this Invitation to Tender.
2. Our Tender Offer is fully consistent with and does not contradict or derogate from anything in the Tender Information or downgrade anything in your Scope of Work. You are entitled to disqualify our Tender Offer if it is inconsistent with or contradicts or derogates from anything in the Invitation to Tender or downgrade anything in the Scope of Work.
3. We declare that all the information provided in this Tender Offer (including those in the Prescribed Forms) are correct and true.
4. We undertake that we shall, if required by you, to execute with you a formal agreement in the appropriate form incorporating the Conditions of Contract set out in this Invitation to Tender together with such further terms and conditions, if any, agreed upon between SRC and us. Until the said formal agreement is prepared and executed, this offer together with your written acceptance thereof, shall constitute a binding agreement between us.
5. OUR OFFER IS VALID FOR A PERIOD OF **NINETY (90)** DAYS FROM THE CLOSING DATE OF THIS TENDER.
6. We agree that as and when requested by you, we shall extend the validity of this Tender Offer for one or more periods not exceeding in total **06** calendar months.
7. Our price (herein referred to as the "Contract Price") for the goods and services to be supplied by us is S\$ _____.
8. A breakdown of the Contract Price for the goods and services is given in the priced schedule attached.
9. We further undertake to give you any further information which you may require.
10. We warrant, represent and declare that we are duly authorised to submit, sign this tender, receive instruction, give any information, accept any contract and act for and on behalf of _____ (Company Name).

Dated this _____ day of _____, 2026

Authorised Signature:	Company stamp:
Name:	Contact No:
Designation:	Email:

NOTE:

This Form duly completed MUST accompany every Tender Offer.
Any alterations to its wordings may render the Tenderer liable to disqualification.

Form 3

PRICING FORMAT		
S/N	Description & Breakdown	Cost
1	CCTV Cameras (Audio-capable, Dome/PTZ/Bullet, 1080p or higher) <ul style="list-style-type: none"> • Include mounting accessories 	
2	Network Video Recorder <ul style="list-style-type: none"> • Support required storage and redundancy 	
3	Video Analytics Licenses/Modules <ul style="list-style-type: none"> • Fall detection • Intrusion detection • Anti-tampering 	
4	Storage Hardware (HDD/SSD, RAID 5) <ul style="list-style-type: none"> • 90 Days retention 	
5	Video Management System Software <ul style="list-style-type: none"> • Include client access 	
6	Network Infrastructure <ul style="list-style-type: none"> • Switch • POE • Cabling works etc. 	
7	Installation, Configuration & Testing	
8	User Training & Documentation	
9	Maintainance and Support (inclusive of parts) <ul style="list-style-type: none"> • First Year 	
10	Cloud Storage Services (Optional)	
11	UPS (Optional)	
11	Additional VA Functions (Optional) <ul style="list-style-type: none"> • Aggression 	
12	Additional Supports (Years)	
Sub-Total		
Total (w/ GST)		

Form 4

LIST OF RELEVANT TRACK RECORD IN THE LAST 3 YEARS				
S/N	Name of Client	Description of Project	Value of Contract	Year

NB: Please provide a separate list if the space provided above is insufficient.

DECLARATION OF CONFLICT OF INTEREST BY VENDOR (Declaration by Company Director / Owner / CEO / Authorized Representative)		
I, _____, (NRIC No. : _____) hereby declare that to the best of my knowledge and belief that the senior management & shareholder(s) of our company have / do not have (*delete where appropriate) a conflict of interest, perceived or otherwise, with SRC:		
Name of senior management & designation/ Name of shareholder	Name of family member / relative & designation in SRC	Relationship to SRC staff

NB: Please provide a separate list if the space provided above is insufficient.

Company Stamp	Name/Designation	Signature/Date

Form 5



UNDERTAKING TO SAFEGUARD CONFIDENTIAL INFORMATION

THIS AGREEMENT is made on _____ (date) between:

- (1) SINGAPORE RED CROSS SOCIETY (“SRC”); and
- (2) _____ (“Vendor”)
(Name of Registered Business / Owner & UEN / other identifier)

whereas SRC had engaged Vendor under Purchase Order/Contract No SRCS/ITT/2026/001 to provide goods &/or services to SRC upon and subject to the terms and conditions of this non-disclosure agreement. The Vendor hereby undertakes and agrees to **comply with all the obligations under the non-disclosure requirements as described in this document:**

IT IS AGREED as follows:

1. INTERPRETATION

- 1.1 References to statutory provisions shall, except where the context requires otherwise, be construed as references to those provisions as respectively amended or re-enacted or as their application is modified by other provisions (whether before or after the date hereof) from time to time.
- 1.2 Unless the context otherwise requires or permits, references to the singular number shall include references to the plural number and *vice versa*, and references to any one of the masculine, feminine and neuter genders shall include the other said genders.

2. DEFINITIONS

2.1 In this Agreement, unless the context otherwise requires, the following terms shall have the meanings assigned to them below:

2.1.1 **“Confidential Information”** In this Agreement, “the Confidential Information” means information relating to the products, services, ideas, business, personnel, trademarks, copyrights, the intellectual property or commercial activities of SRC, including but not limited to formulas, systems and presentation, compilation, devices, concepts, techniques, processes, data which individually may, or may not be confidential, which information is not generally known to the public and either derives value, actual or potential, from not being generally known to the public and either derives value, actual or potential, from not being generally known, or has character such that SRC has a legitimate interest in maintaining its confidentiality.

In addition, the undersigned agrees as follows:

- (a) All documents given by SRC will be considered as Confidential Information, whether or not marked with any proprietary notice or legend when the disclosure takes place.
- (b) To avoid engaging in any “design around” activities regarding the Confidential Information.

2.1.2 **“Vendor”** in this Agreement shall collectively include an individual, a team, a contracting firm as well as a corporate or organizational entity.

2.1.3 **“Purpose”** in this Agreement shall refer to the agreed scope of works.

3. NON-DISCLOSURE

3.1 Third Parties

3.1.1 The vendor shall not disclose Confidential Information to third parties. If such third parties disclosure is necessary, or about to be made for whatever reason, the vendor shall seek the written permission of SRC, and allow SRC the opportunity to enter into a non-disclosure agreement, substantially identical to this Agreement, with the third party.

3.2 Acknowledgement of Ownership and Confidentiality

3.2.1 The vendor acknowledges and agrees that the Confidential Information that is disclosed to it by SRC, or that it acquires, sees, or learns of as a direct or indirect consequence of the discussions contemplated herein, and all dealings and transactions that follow or result from such discussion(s), are the exclusive property of SRC, and the undersigned will keep that information strictly confidential.

3.3 No Transfer of Rights

3.3.1 The vendor acknowledges and agrees that it shall not acquire any right or interest in the Confidential Information and that SRC shall remain the sole owner of the Confidential Information.

3.4 No Offer for Sale

3.4.1 The vendor acknowledges and agrees that the disclosure of the Confidential Information by SRC and the Vendor does not constitute an offer by SRC to the vendor for the sale, license or other transfer of the Confidential Information. Except as may be expressly set forth herein, neither Party shall have any financial or other obligation to each other respecting the Confidential Information.

3.5 Handling of Confidential Information

3.5.1 In consideration of the mutual exchange and disclosure of Confidential Information, each party undertakes in relation to the other party's Confidential Information:

- (a) to maintain the same in confidence and to use it only for the Purpose and for no other purpose and in particular, but without prejudice to the generality of the foregoing:
 - (i) not to make any commercial use thereof;
 - (ii) not to use the same for the benefit of itself or of any third party other than pursuant to a further agreement with the other party; and
 - (iii) not to use the same for the purpose of guiding or conducting a search of any information, materials or sources, whether or not available to the public, for any other purpose whatsoever.

- (b) not to copy, reproduce or reduce to writing any part thereof except as may be reasonably necessary for the purpose and that any copies, reproductions or reductions to writing so made shall be the property of the Disclosure;

3.6 Return of Information

3.6.1 The vendor will return to SRC any material in the undersigned possession or control that bears, embodies or refers to the Confidential Information to SRC promptly, when requested to do so by SRC. The undersigned shall return all documents and materials (and all copies thereof) containing the other party's Confidential Information and certify in writing to the other party that it has complied with the requirements of this sub-clause in the following circumstances:

- (i) within one (1) month of completion of the Purpose; or
- (ii) within one (1) month of receipt of a written request from the other party;

Signed for and on behalf of:

Company Stamp	Name/Designation	Signature/Dte